



LETTER OF REQUEST

Date:

To

Branch Manager
Sundaram Home Finance Limited
Branch Address:

Dear Sir/Madam,

Subject: Request for Property papers Claim of Late Sri/Smt.

I /We am/are writing this letter to inform you that Sri/Smt. [Name of title holder] passed away on [Date of death], leaving the following individual/s as his/her legal heir/s. We kindly request you to hand over the original documents to the undersigned.

List of Legal Heir/s:

S No.	Name of Legal heirs	Age	Sex	Relationship to deceased Title holder

Loan Account Number:

Name:

Closure Date:

Property Address/Schedule:

Signature of Document Receiver,(s)

Witnesses:

S No	Name of Witness	Age	Address of Witness	Signature of Witness



(To be notarized by Notary Public.)

Sincerely,

[Signature]

[Name]

[Contact
Information]